

LITTLE LEAGUE CONSTITUTION
AND BY-LAWS

ARTICLE I - NAME

This organization shall be known as the Tempe South Little League, hereinafter referred to as "Local League".

ARTICLE II- OBJECTIVE

Section 1. The objective of the Local League shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage and respect for authority, so that they may be well adjusted, stronger and happier children and will grow to be good, decent, healthy and trustworthy citizens.

Section 2. To achieve this objective the Local League will provide a supervised program under the Rules and Regulations of Little League Baseball, Incorporated. All Directors, Officers and Members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance. In accordance with Section 501-(c)-(3) of the Federal Internal Revenue Code, the Local League shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball and softball games. No part of the net earnings shall inure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

ARTICLE III - MEMBERSHIP

Section 1. ELIGIBILITY. Any person sincerely interested in active participation to impact the objective of this Local League may apply to become a member.

Section 2. CLASSES. There shall be the following classes of Members.

- (a) Player Members. Any player candidate meeting the requirement of Little League Regulation IV and who resides within the authorized boundaries of the Local league shall be eligible to compete for participation but shall have no rights, duties or obligations in the management or in the property of the Local League.
- (b) Regular Members. Any parent of a Player Member or any person actively involved in league activity (coach, umpire, volunteer) is defined as a Regular Member.
- (c) Elected Members (Officers). Elected Members make up the League Board of Directors. Elected Members are elected in the annual meeting or can be appointed by the Board of Directors in the case of a mid-year vacancy or other special circumstance.
- (e) As used hereinafter, the word "member" shall mean an Elected Member unless otherwise stated.

Section 3. OTHER AFFILIATIONS.

- (a) Members, whether Regular, Elected or Player, shall not be required to be affiliated with another organization or group to qualify as members of the Local League.
- (b) Elected Members should not be actively engaged in the promotion and/or operation of any other baseball program to the detriment of the Local League. Any actions determined to have a negative impact on the Local League may result in immediate action by the Board including, but not limited to, removal from both the Board and any responsibilities associated with the Local League.

Section 4. SUSPENSION OR TERMINATION. Membership may be terminated by resignation or action of the Board of Directors.

- (a) The Board of Directors, by a two-thirds vote of those present at any duly constituted meeting, shall have the authority to discipline or suspend or terminate the membership of any Member of any class when the conduct of such person is considered detrimental to the best interests of the Local League and/or Little League Baseball.

The Member involved shall be notified of such meeting, informed the general nature of the charges and be given an opportunity to appear at the meeting to answer such charges.

- (b) The Board of Directors shall, in case of a Player Member, give notice to the manager of the team of which the player is a member. Said manager shall appear, in the capacity of an adviser, with the player before a duly appointed committee of the Board of Directors, which shall have full power to suspend or revoke such player's right to future participation.

ARTICLE, IV - DUES

Section 1. No dues are required to be a member. Attendance at five (5) of the previous nine (9) meetings is required prior to election to become a Member.

Section 3. A reasonable Little League participation fee may be assessed as a parents' obligation to assure the operational continuity of the Local League. Although it is recommended that no fee be collected, a reasonable fee per player may be assessed if deemed necessary. AT NO TIME MAY PAYMENT OF ANY FEE BE A PREREQUISITE FOR PARTICIPATION IN THE LITTLE LEAGUE PROGRAM. Little League Regulation XIII(c).

ARTICLE V - MEETINGS

Section 1. ANNUAL MEETING. The annual meeting of the Local League shall be held in November each year for the purpose of electing members for the following year, receiving reports, and for the transaction of such business as may properly come before the meeting. All Elected and Regular members are invited to attend the annual meeting.

Section 2. MONTHLY MEETINGS. Elected Members shall meet on a monthly basis to discuss league activity. Regular Members are also invited to attend all monthly meetings.

Section 3. NOTICE OF MEETING. Notice of each meeting of the Members shall be emailed or otherwise delivered to each Member at the last recorded email address at least ten (10) days in advance thereof, setting forth the place, time and purpose of the meeting.

Section 4. SPECIAL MEETINGS. Special meetings of the Elected Members may be called by the President or Vice President at their discretion, to consider a specific subject. No business other than that specified in the notice of the meeting shall be transacted at any special meeting. Notice for special meetings must be emailed or otherwise delivered to each Member at least 24 hours prior to meeting.

Section 4. QUORUM. The presence in person or representation by email ballot of one fourth (1/4) of the Elected Members shall be necessary to constitute a quorum (minimum of five (5) members required).

Section 5. VOTING. Only Elected Members shall be entitled to vote at any meeting of the Local League. All votes on league activity are decided by majority vote. Votes on disciplinary action for a Member are decided by 2/3 vote.

Section 6. EMAIL VOTING. In order to achieve quorum and resolve issues in a timely manner, the President may choose to put any matter to vote by email. For email votes, the topic and voting options must be clearly explained in an email to all Members. Members shall have 24 hours to respond with their vote. Quorum of at least 5 member votes must be achieved in order for vote to be passed.

Section 7. RULES OF ORDER. Roberts Rules of Order may be used to govern the proceedings of meetings. This is at the discretion of the President.

ARTICLE VI - BOARD OF DIRECTORS

Section 1. BOARD AND NUMBER. The management of the property and affairs of the Local League shall be vested in the Board of Directors. The number of Directors shall not be less than (5) nor more than twenty-five (25). The Directors shall upon election immediately enter upon the performance of their duties and shall continue in office until their successors have been duly elected and qualified.

Section 2. REQUIRED BOARD MEMBERS (OFFICERS). The Board membership shall include, at a minimum, the following Officer roles: President, Vice President, Treasurer, Secretary, Player Agent, Safety Officer. Other elected board member positions may be determined by the sitting elected members prior to the annual meeting. Other positions may include League Directors, Equipment Coordinator, Facilities Coordinator, Communications Coordinator and Umpire Coordinator.

Section 3. ANNUAL ELECTION AND TERM OF OFFICE. At each annual meeting, all required member positions (Officers) must be elected. All elected positions have a term of one year. All elections of Officers shall be by a majority vote of all Members who have attended at least five (5) of the previous nine (9) meetings.

Section 4. VACANCIES. If any vacancy occurs in the Board of Directors, by death, resignation or otherwise, it may be filled by a majority vote of the remaining Directors at any regular meeting or at any special meeting called for that purpose.

Section 5. DUTIES AND POWERS. The Board of Directors shall have the power to appoint such standing committees as it shall determine and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate. The Board may adopt such rules and regulations for the conduct of its meetings and the management of the Local League as it may deem proper.

Section 6. ANNUAL REPORT. The Membership shall receive at the annual meeting of the Members of the Local League a report verified by the President and Treasurer, or by a majority of the Directors, showing the whole amount of real and personal property owned by the Local League, where located, and where and how invested, the amount and nature of the property acquired during the year immediately preceding, the date of the report and the manner of the acquisition, the amount applied, appropriated or expended during the year immediately preceding such date, and the purposes, objects or persons to or for which such applications, appropriations or expenditures have been made; and the names and places of residence of the persons who have been admitted to membership in the Local League during such year, which report shall be filed with the records of the Local League and an abstract thereof entered in the minutes of the proceedings of the annual meeting. A copy of such report shall be forwarded to Western Region Little League Headquarters.

ARTICLE VII - COMMITTEES

Section 1. EXECUTIVE COMMITTEE. The Board of Directors may appoint an Executive Committee which shall consist of not less than three (3) nor more than five (5) Directors, one of whom shall be the President of the Local League. The Executive Committee shall advise with and assist the Officers of the local League in all matters concerning its interests and the management of its affairs, and shall have such other powers as may be delegated to it by the Board. At any meeting of the Executive Committee a majority of the total number of members then in office shall constitute a quorum for the transaction of business.

Section 2. OTHER COMMITTEES. The Board of Directors may form committees as needed to address specific issues or projects for the League. Committees may be comprised of Elected Members and Regular Members but must always contain at least one Elected Member.

ARTICLE VIII - OFFICERS, DUTIES AND POWERS

Section 1. OFFICERS. The Officers of the Local League shall consist of a President, one or more Vice-Presidents, a Secretary, a Treasurer, a Player Agent or Agents, and a Safety Officer, all of whom shall hold office for the ensuing year or until their successors are duly elected.

Section 2. PRESIDENT. The President shall:

- (a) Conduct the affairs of the Local League and execute the policies established by the Board of Directors.
- (b) Present a report of the condition of the Local League at the annual meeting.
- (c) Communicate to the Board of Directors, such suggestions as deemed appropriate, and make such suggestions as may tend to promote the welfare of the Local League.
- (d) Be responsible for the conduct of the Local League in strict conformity to the policies, principles, Rules and Regulations of Little League Baseball Incorporated, as agreed to under the conditions of charter issued to the Local League by that organization.
- (e) Designate in writing, other officers if necessary, to have power to make and execute for/and in the name of the Local League such contracts and leases they may receive and which have had prior approval of the Board.
- (f) Investigate complaints, irregularities and conditions detrimental to the Local League and report thereon to the board or executive committee as circumstances warrant. The President will Chair any protest committee to be formed in order to determine what course shall be undertaken with regards to the league and board members.
- (g) Prepare and submit an annual budget to the Board of Directors and be responsible for the execution thereof.
- (h) With the assistance of the Player Agent or trained delegate, examine the application and support proof-of-age documents of every player candidate and certify to residence and age eligibility before the player may be accepted for tryouts and selection.

Section 3. VICE-PRESIDENT. In case of the absence or disability of the President, and provided he is authorized by the President or Board so to act, the Vice-President shall perform the duties of the President, and when so acting, shall have all the powers of that office, and shall have such other duties as from time to time may be assigned by the Board of Directors or by the President.

Section 4. SECRETARY. The Secretary shall:

- (a) Be responsible for recording the activities of the Local League and maintain appropriate files, mailing lists and necessary records.
- (b) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.
- (c) Maintain a list of all Regular, Sustaining and Honorary Members, Directors and committee members and give notice of all meetings of the Local League, the Board of Directors and Committees.
- (d) Keep the minutes of the meetings of the Members, the Board of Directors and the Executive Committee, and cause them to be recorded in a book kept of the purpose.
- (e) Shall conduct all correspondence not otherwise specifically delegated in connection with said meetings and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.
- (f) Notify Members, Directors, Officers and committee members of their election or appointment.

Section 5. TREASURER. The Treasurer shall:

- (a) Perform such duties as herein specifically set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors.
- (b) Receive all monies and securities, and deposit same in a depository approved by the Board of Directors.
- (c) Keep records for the receipt and disbursement of all monies and securities of the Local League, including the Auxiliary, approve all payments from allotted funds and draw checks therefore in agreement with the policies established in advance of such actions by the Board of Directors. All disbursements must be by check and must have dual signatures.
- (d) Prepare an annual budget, under the direction of the President, for submission to the Board of Directors at the annual meeting.

- (e) Prepare an annual financial report, under the direction of the President, for submission to the Membership and Board of Directors at the annual meeting.

Section 6. PLAYER AGENT. The Player Agent shall:

- (a) Record all player transactions and maintain an accurate and up-to-date record thereof.
- (b) Receive and review applications for player candidates and assist the President in checking residence and age eligibility.
- (c) Conduct the player draft and all other player transactions or selection meetings.
- (d) Prepare the Player Agent's list.
- (e) Prepare for the President's signature and submission to Little League Headquarters, team rosters, including players' claimed under Regulations 2(d) & 4(h), and the tournament team eligibility affidavit.
- (f) Notify Little League Headquarters of any subsequent player replacement or trades.

Section 7. SAFETY OFFICER. The Safety Officer shall:

- (a) Be responsible for the implementation of the A.S.A.P. (A Safety Awareness Program) at the local league level.
- (b) Be responsible to make all members aware of all safety procedures found in Little League Safety Code.
- (c) Annually, with the President, prior to the start of the season, audit the field lighting system(s) to insure it meets Little League standards. The lighting audit is to be performed by a qualified technician.
- (d) Frequently inspect all playing areas for holes, damage, glass or other foreign objects.
- (e) Make certain all fences, screens and dugouts are in safe condition.
- (f) Periodically inspect the stands or bleachers.
- (g) Have arrangements in place in advance of all games and practices for emergency medical services.
- (h) Arrange first aid training and CPR for all managers and coaches.
- (i) Arrange with the President an annual training meeting for managers and coaches by implementing Little League's "Prevention and Emergency Management Program".
- (j) Handle all accident claims promptly and shall maintain all records pertaining to all injuries and to include any claims for liability.

ARTICLE IX - MANAGERS, COACHES AND UMPIRES

Section 1. Team Managers and Coaches shall be appointed annually at the discretion of the President and shall be responsible for the selection of their teams and for their actions on the field.

Section 2. Umpires shall be appointed annually at the discretion of the President and shall be responsible for their assignments and for their actions on the field.

Section 3. The President shall not umpire. The President will resolve any conflicts which would involve the league or board members.

ARTICLE X - AFFILIATION

Section 1. CHARTER. The Local League shall annually apply for a charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such charter.

The Local League shall devote its entire energies to the activities authorized by such charter and it shall not be affiliated with any other program or organization or operate any other program. This includes the board members to the fullest extent possible. However, at no time shall the board be comprised of affiliated members of other programs than with Little League alone.

Section 2. RULES AND REGULATIONS. The Official Playing Rules and Regulations as published by Little League Baseball, Incorporated, Williamsport, PA. shall be binding on the Local League.

Section 3. LOCAL LEAGUE RULES. The local rules of this Local League shall be adopted by the Board of Directors at a meeting to be held no less than one month previous to the first scheduled game of the season, but shall in no way conflict with the Rules and Regulations of Little League Baseball, Incorporated.

ARTICLES XI - FINANCIAL AND ACCOUNTING

Section 1. The Board of Directors shall decide all matters pertaining to the finances of the Local League, and it shall place all income including Auxiliary funds, in a common league treasury, directing the expenditure of same in such manner as will give no individual or team an advantage over those in competition with such individual or team.

Section 2. The Board shall not permit the contribution of funds or property to individual teams but shall solicit same for the common treasurer of the Local League, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of the Local League.

Section 3. The Board shall not permit the solicitation of funds in the name of Little League Baseball unless all of the funds so raised be placed in the Local League treasury.

Section 4. The Board shall not permit the disbursement of Local League funds for other than the conduct of Little League activities in accordance with the rules and policies of Little League Baseball, Incorporated.

Section 5. No Director, Officer or Member of the Local League shall receive, directly or indirectly any salary, compensation or emolument from the Local League for services rendered as Director, Officer or Member.

Section 6. The President and Player Agent shall remain impartial participants throughout the fiscal year

Section 7. Any monies received, including Auxiliary Funds, shall be deposited to the credit of the Local League in the current Local League's selected bank and all disbursement shall be made by check. All checks shall be signed by the Local League Treasurer and such other Officer or Officers of person or persons as the Board of Directors shall determine.

Section 8. The fiscal year of the Local League shall begin on the first day of October, and end on the last day of September of each subsequent season.

Section 9. DISTRIBUTION OF PROPERTY UPON DISSOLUTION. Upon dissolution of the Local League and after all outstanding debts and claims have been satisfied, the Members shall distribute the property of the Local League to such other Federally Incorporated entity maintaining an objective similar to that set forth herein, which are or may be entitled to exemption under Section 501 (c) (3) of the Internal Revenue Code or any future corresponding provision.

ARTICLE XII - AMENDMENTS

This Constitution and By-Laws may be amended, repealed or altered in whole or in part by a unanimous vote at any duly organized meeting of the Members provided such notice of the proposed change is included in the notice of such meeting. Draft of all proposed amendments shall be submitted to Little League Baseball, Incorporated, for approval. Note: Only the Membership can amend, repeal or alter the Constitution and By-laws.

Date Ratified by Membership: _____

President

Date

Secretary

Date